

**BOTSWANA INSTITUTE FOR DEVELOPMENT
POLICY ANALYSIS**



**CALL FOR EXPRESSION OF INTEREST (EOI) FOR BIDPA CONSULTANCY
DATABASE**

1. BACKGROUND

The Botswana Institute for Development Policy Analysis (BIDPA) was established by the Government of Botswana as an independent trust, and started operating as a Non-Governmental policy research institute or “Think Tank” in 1995. The Institute evolved out of the expressed need to effectively link and harmonise economic policy analysis functions with national development efforts. BIDPA is a major player on the national policy formulation landscape and its mandate is defined by the following five elements: economic research and policy analysis; institutional capacity building; professional training; networking, and public education. The Institute’s mandate is informed by the Deed of Trust that established it.

2. SCOPE OF WORK SUMMARY

BIDPA seeks to increase its current database of seasoned socio-economic experts/consultants to address any skills gaps that may arise from time to time depending on the projects being undertaken. This involves conducting evidence-based research, institutional capacity building, evaluating previous and current socio-economic policies and/or programmes and reporting on findings to the clients and key stakeholders.

The five thematic areas that BIDPA covers are:

- i. Macroeconomics and Development:** The Macroeconomics and Development research focuses on the challenge of transitioning Botswana to a diversified, export-led growth economy, and the macroeconomic policies that are necessary to support this transition. This covers areas such as fiscal policy, monetary and exchange rate policy, infrastructure, and development of the financial sector. These areas are grouped under three research themes, and these are Macroeconomic Policy, Finance, and Infrastructure.

- ii. **Trade, Industry and Private Sector Development:** This research focus area addresses development issues from the perspective of the firms and industries that will be integral to the transformation of the economy. The theme has various components, including policy (sectoral development policies, competition, privatization, etc.) as well as issues around regulation and the business environment. It also includes trade policy and regional integration. The theme also encompasses specialized industry analysis, for instance, value chains in agriculture and tourism. However, industry focus may change over time. This focus area has three research themes: Trade and regional integration; Economic Sectors, and; Productivity, Competitiveness, and Innovation.
- iii. **Human and Social Development:** Successful development requires going beyond purely economic issues and addressing social and human development. This includes education and health policies (development of human capital, part of improving living standards and productivity improvement), as well as employment, unemployment, poverty, inequality, and social protection policies, which are important for inclusive growth. This research focus area also includes demographic trends (e.g. population, ageing), as well as gender and development. The research themes in this area include Employment / Unemployment, Poverty, Inequality, and Inclusive Development.
- iv. **Environment, Agriculture and Natural Resources:** Environmental issues are becoming increasingly important in Botswana's development. These include the impact of climate change, the green economy, the conservation of water resources, and forms of electricity generation (e.g. coal vs solar). There are also important issues related to the exploitation of mineral resources and resource governance, as well as the use of land. Agriculture is crucial to livelihoods and it has many environmental angles. This research focus area has three research themes: Environmental Sustainability; Agriculture; and Natural Resources.
- v. **Governance and Administration:** The quality of governance has played an important role in Botswana's development to date, but as the economy grows and changes, new challenges are becoming apparent. Public management must adapt to new methods of service delivery and public policy should evolve. This requires analysis of the potential impact of policies before they are introduced and evidence-based evaluation of their actual impact. This area has two research focus themes, namely: Public Sector Service Delivery; and Political Economy of Development.

3. CONSULTANTS

Consultants will work under the direction of a Project Team Leader and are expected to display high level of professionalism and competence.

BIDPA invites experts with expertise in the following areas to apply for registration in its supplier database:

- Macro Economics
- Social Sciences
- Agriculture
- Environmental Sciences
- Natural Resource Management
- International Trade
- Education
- Human Resources
- Information Technology

3.2. Qualifications

A minimum of Master's Degree with evidence of research experience. PhD will be an added advantage.

Companies with requisite skills in the above-mentioned areas and necessary PPADB codes are also encouraged to register.

NOTE: The shortlisted personnel will be on BIDPA database for a period of three years. The database will be updated annually.

4. APPLICATIONS

Submission of EOI for all thematic areas is allowed but each area must have its own submission document. All applicants should submit:

a. Individuals

- i. Motivation Letter
- ii. Certified copies of educational certificates
- iii. Detailed Curriculum Vitae (CV)
- iv. Contact details of three (3) traceable referees
- v. Certified Identity documents (Omang for Batswana and passports for non-citizens)

b. Companies

- i. Valid Tax Clearance Certificate or exemption certificate (will be verified online).
- ii. PPADB relevant code (will be verified online).
 - Code 313 (Environmental services) sub code 01 (Environmental assessments)
 - Code 313 (Environmental services) sub code 05 (Natural resource planning and management)
 - Code 313 (Environmental services) sub code 06 (Environmental policy and legislation)
 - Code 314 (Finance Related Services) sub code 01 (Finance management)

- Code 314 (Finance Related Services) sub code 02 (Banking management)
 - Code 315 (Human Resources Services) sub code 01 (Organisation design and change management)
 - Code 315 (Human Resources Services) sub code 03 (Human Resources policy)
 - Code 317 (Other Consultancy Services) sub code 01 (Management Consultancy services)
 - Code 317 (Other Consultancy Services) sub code 04 (Socio-economic consultancy services)
 - Code 317 (Other Consultancy Services) sub code 07 (Agricultural consultancy)
- iii. Detailed company profile
 - iv. CIPA Extract
 - v. Contact details of three (3) traceable referees
 - vi. Certified copies of identity document for company shareholders and Directors (IDs)
 - vii. Certified copies of educational certificates and detailed Curriculum Vitae (CV) for the team

5. SUBMISSION

Submissions should not be later than 30th September 2021 at 1000hrs. Documents must be submitted through email to eoibidpa@bidpa.bw.

Submissions received after the closing date and time will not be considered. Furthermore, postal, telephonic, telex or facsimile submissions will also not be considered.

Only consultants who have provided the required documentation will be contacted and added to BIDPA database.

6. QUERIES

All enquiries regarding this Expression of Interest should be made on or before 1700 hrs of the 29th September 2021 and be sent through email to info@bidpa.bw Tel: 3617747.