



Botswana Institute for Development Policy Analysis

INVITATION TO TENDER

Botswana Institute for Development Policy Analysis Annual Report for 2020, 2021 and 2022.

Reputable Companies are invited to tender for the production of the Botswana Institute for Development Policy Analysis, (BIDPA) Annual Reports, for 2020, 2021 and 2022. The tender is open to local companies registered with the Public Procurement and Asset Disposal Board (PPADB) under the following code:

- PPADB Code 138 – Marketing and Public Relations Services
- Sub code 01 – Marketing Services
- Sub code 03 – Public Relations Services
- Collection Date – 15th June 2020
- Closing Date for Submission – 3rd July 2020

NOTE: This tender is reserved for 100% Citizen owned companies

Full details, requirements and specifications can be obtained from the address below;
Plot 134, Tshwene Drive, Gaborone International Finance Park, Kgale Hill, GABORONE
Telephone: 3971750

The tender documents are to be collected from 15th June 2020 between 9am - 12.30pm and 2pm to 4.30pm from Mondays to Fridays from the above address.

CONDITIONS FOR ALL THE TENDERS

- BIDPA reserves the right to accept or reject any bid and is not bound to accept the lowest or assign reasons for the acceptance or rejection of the tender
- The Institute reserves the right not to proceed with the tender and may cancel the envisaged tender without providing any explanations
- The submitted proposal shall be under no circumstances be returned to the bidder
- Proposals received after the above mentioned dates and time will not be considered including those submitted via email or fax.
- The bidders shall bear all costs associated with the preparation and submission of its proposal and BIDPA will not be responsible or liable for these costs regardless of the outcome of the tendering process.
- Tender Validity: Submitted proposals shall be valid for not less than 90 days from the quotation or bid opening/closing date.
- Tenders shall be opened immediately after tender closing in the presence of all bidders

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